

Information Sheet Fiscal Year 2025 County Aid Program

- A new schedule for the local County Aid Program was signed into law by Governor Murphy through assembly bills A5380/S2863, which amended N.J.S.A. 27:1B-25.1.
 - Prior to July 31st of each year, each county shall be notified of the amount of local aid program funds allocated to the county for the current state fiscal year.
 - Each county shall submit an application for funding by December 1st of each year.
 - The Department of Transportation (DOT) must execute an agreement with each county concerning the project or projects for which the aid is allotted to that county within 90 days from the date that the DOT receives the application from the county or by April 1st, whichever is later.
- An Annual Transportation Program (ATP) shall be submitted by each county for approval through the DOT's Project Management Reporting System (PMRS), found at: <https://app-us3.e-builder.net/>
- The ATP shall be approved by the appropriate county governing body before submission to the NJDOT for final approval and shall include a certification that allotted funds shall only be spent on eligible costs for projects set forth in the county's approved ATP. [N.J.A.C. 16:20A-4.2(b)4]
- NJDOT Local Aid will review and approve each application and make the County Aid Agreements available through PMRS for processing by the Counties.
- Upon DOT approval, the county will be notified through PMRS and an ATP agreement will be provided for execution. The ATP agreement will provide 100 percent of the annual allotment per project award. Disbursement of funds from the annual allotment will be made on a project-by-project basis pursuant to N.J.A.C. 16:20A-6.2. [N.J.A.C. 16:20A-4.2(b)5]
- Each project advancing in an approved ATP must be established by the county in PMRS. [N.J.A.C. 16:20A-6.1(a)]
- Each county is responsible for preparing and submitting to the DOT, by December 31st of each year, an annual report on the expenditure of local aid funds. The county's progress in expending its allotment of local aid will be measured on an annual basis using the information contained in this report. [N.J.A.C. 16:20A-6.4(a)]

- The reporting period for the annual report will be the immediately preceding state fiscal year and two prior state fiscal years. For example, the December 31, 2024, report will be for calendar years 2024, 2023, and 2022. [N.J.A.C. 16:20A-6.4(b)]. Additionally, all funds not awarded from programs prior to FY 2022 must be reported. The report shall be certified by the county's chief financial officer. [N.J.A.C. 16:20A-6.4(c)]
- The county must demonstrate satisfactory progress in expending local funds. Failure to award within three years shall result in the county allotments being immediately rescinded, pursuant to N.J.A.C. 16:20A-4.2(a), shall result in the immediate rescission of any unencumbered funds.
- The notification date for FY 2025 County Aid is July 31, 2024. It is imperative that counties award their FY 2025 allotment before July 31, 2027, or funds will be rescinded.
- The FY 2025 program will be using the 2020 census in formulating the county allotments.