

One-Step Review Process

Submit Application

1 The Department will send notice of checklist status 15 DAYS

Checklist deemed complete?

NO YES → 5

2 The applicant will submit the missing checklist items 90 DAYS

3 The applicant will be notified if application is now deemed checklist complete 15 DAYS

Checklist deemed complete?

NO YES → 5

4 A third and final submission will be accepted 30 DAYS

Checklist deemed complete?

NO YES → 5

X

If checklist deemed complete the applicant will be notified if...

5 The minor permit application is technically acceptable 30 DAYS

6 The major or major planning review permit is technically acceptable 90 DAYS

Checklist deemed complete?

YES NO → X

7 The applicant will respond to technical deficiency 90 DAYS

8 The applicant will be notified if technical deficiencies have been satisfactorily resolved 90 DAYS

Checklist deemed complete?

YES NO

↓ ↓
 ✓ X

X Application Withdrawn

✓ Permit Executed