

Two-Step Review Process

If One-Step Application is deemed technically acceptable, the Department will send notice to proceed to the Two-Step Application Process

1 The applicant will submit the 2-Step submission. Developer's Agreement is required. 180 DAYS

2 The applicant will be notified if application is now deemed checklist complete 15 DAYS

Checklist deemed complete?

NO YES → 4

3 A third and final submission will be accepted 30 DAYS

Checklist deemed complete?

NO YES → 4

X

If checklist deemed complete the applicant will be notified if...

4 The minor permit application is technically acceptable 30 DAYS

5 The major or major planning review permit is technically acceptable 90 DAYS

Checklist deemed complete?

YES NO → X

6 The applicant will respond to technical deficiency 90 DAYS

7 The applicant will be notified if technical deficiencies have been satisfactorily resolved 90 DAYS

Checklist deemed complete?

YES NO

↓ ↓

✓ X

X Application Withdrawn
✓ Permit Executed